

**Friends of the Dunes Board Meeting Minutes**  
**August 7, 2012, 6-8 pm, Humboldt Coastal Nature Center, 220 Stamps Lane, Manila**

**Board Members:** Trevor Estlow, Bill Weaver, Mike van Hattem, David Hitchcock, Mike Dronkers, Susan Penn, Allison Poklemba

**Public:** None

**Staff:** Emily Walter, Carol Vander Meer

**I. Introduction of guests present**

None

**II. Public input**

None

**III. Approval of June board minutes**

No quorum, so item moved to September agenda.

**IV. HCNC facilities recommendations update**

Vandalism/security issues and solutions

There has been repeated vandalism in both the men's and women's bathrooms. It was suggested to put up "Smile you're on camera" signs on bathroom to deter vandalism. Or possibly have the bathrooms open only while staff is present.

Cupola Repair

Mike Taylor, of Atlas Engineering, came to look at the cupola structure and recommended ways to repair the cupola until it can be rebuilt.

**ACTION:** Trevor will contact Mike Taylor to discuss what steps FOD needs to take to repair the structure of the cupola and get an estimate of the cost to do so.

Review proposal from Julian Berg for developing conceptual plan for wheel chair accessible trail on the ridge south of the nature center.

Julian Berg submitted a proposal for developing a conception plan that the board reviewed. The board approved of moving forward with the help of Julian Berg once funding is secured.

**V. Financial report**

David Hitchcock reviewed financial statements that covered the first half of the year. The synopsis is that FOD is right on track to meet our annual budget goal.

**VI. Fall strategic planning retreat discussion**

Carol handed out an outline and time line of what needs to be accomplished to complete a strategic planning process this year.

**ACTION:** Bill Weaver and Mike Dronkers volunteered to help with initial discussion and outlining of the strategic plan process.

**ACTION:** Carol will email a poll to the board to set up a good date for a Sunday board retreat this October.

**VII. Fall fundraiser**

Carol discussed having a fall fundraiser on Sunday, October 14<sup>th</sup> at the Nature Center. The current idea is that the fundraiser would be a “taste of the trail” event where guests walk a trail and get hardy hors devours, wine, desserts along the way. This would most likely include some kind of art auction and music. We are looking for volunteers to help with planning.

**ACTION:** Susan Penn, Allison Poklemba and Michelle Forys volunteered to help.

**IX. Board of Director’s Insurance Update**

Emily briefly reviewed what board of directors insurance is.

**ACTION:** Emily will move forward with getting a quote for Board of Directors Insurance

**X. Upcoming Events**

- Member and Volunteer BBQ & Potluck – August 22, 2012
- Coastal Naturalist Training starts September 13
- Fall fundraiser- October 13

**ACTION:** Carol will email the board to see if the September board meeting should be moved due to following Labor Day weekend.

**XI. Upcoming Agenda Items**

- Strategic Planning
- Fall Fundraiser

**Adjourn 8:07 p.m.**