Friends of the Dunes Board Meeting Minutes
Humboldt Coastal Nature Center
Tuesday, March 5, 2012, 6 p.m. – 8 p.m.

Board members present: Bill Weaver, David Hitchcock, Mike Van Hattem, Mike Wilson, Melissa Zielinski, Susan Penn, John St. Marie, Staff: Carol Vander Meer

I. Introduction of guests present – none present

II. Public input – none

III. Approval of February minutes – moved for approval by Mike Wilson, seconded by John St. Marie, all presenter were in favor. Motion passed.

IV. Review dashboard – It was noted that the total for life members should be 86.

V. Strategic Plan - Carol reviewed the structure of the strategic plan which is still in its draft stage. The board generally approved of the structure and will review content and send comments to Carol. Carol will add a pie chart that provides a functional budget showing program, fundraising and administrative expenses.

VI. Review 2013 Fundraising plan - The Fund Development Committee reviewed the plan and will continue to look for leaders to take on major roles in fund development. Mike Wilson offered to coordinate gather information for Barn Dance Fundraisers, Roller Derby. A budget of $3500 was approved for the gift shop committee in order to generate $7000 in sales.

VII. HCNC facilities update – The cupola windows are in and electricity is in. We hope to get the drywall and paint in soon.

The updated rental policy was discussed and John St. Marie made a motion to adopt the new rental policy, Mike Wilson seconded it, the motion carried and the policy was adopted.

VIII. Board recruitment – A draft list of names of potential board members generated at the Blue Ribbon committee were discussed and prioritized. It was agreed to go down the list in priority order to insure that we don’t have to turn down qualified applicants.

IX. Staff / committee reports
- Giftshop - The giftshop will add tax instead of including it in the price.
- Fundraising - The outdoor gear sale is ramping up. March 8th was the deadline in for signing up sponsors.
X. **Upcoming events**
   • Outdoor Gear Sale – April 14th
   • Olde Time Earth day Hoedown April 20th

XI. **Upcoming agenda April items**

   Board Elections

   Outdoor Gear Sale